APPENDIX B

<u>DETAILED</u> PROPOSAL

GEORGIA GWINNETT COLLEGE STUDY ABROAD OR SERVICE-LEARNING PROGRAM

_____ Credit-Bearing Program _____ Non-Credit Program

_____/_____/_____

Discipline(s) Program Title Program Dates

In submitting a proposal, the faculty/staff member commits to following established GGC guidelines. Attach a description of the proposed program that addresses all of the items on the checklist.

Note to the Proposer:
If the program involves the establishment of a new course, then the policies and procedures of the specific school and College-wide Curriculum Committee for the creation of a new course also apply.

_____/_____/_____

Program Director Title Telephone Number

_____/_____

School Dean/Supervisor Date

_____/_____

Director, Internationalization Date

_____/_____

*VP, Business and Finance Date

_____/_____

*Senior VP Academic and Student Affairs / Provost Date

_____/_____

*President or designee Date

By signing this form, I certify that this program meets all fiscal and academic standards of GGC and of the University System of Georgia.